Workshop #6 Summary

When: June 23-25, 2003

Where: Golden Tulip Hotel Carlton, Antwerp

Attendees: Luciana Duranti, Dolores Carnicer Arribas, Jean-François Blanchette, Filip Boudrez, Yau Min Chong, Barbara L. Craig, Hannelore Dekeyser, Fynnette Eaton, Sharon Farb, Anne Gilliland, Kevin Glick, Yvette Hackett, Babak Hamidzadeh, Ken Hannigan, Peggy Heger, Hans Hofman, Sally Hubbard, Livia Iacovino, Brent Lee, Rich Lysakowski, Jean-Pascal Morghese, Andrew Rodger, Fraser Taylor, Bill Underwood.

Workshop Objectives:

1. Report on progress of the research units
2. Review and discuss feedback from the Advisory Board
3. Discuss and approve new case study proposals
4. Discuss case study tools and procedures including the "22 Questions," the "Reporting Framework" and human subjects/ethics clearance applications
5. Review and discuss the Terminology Cross-domain's tools including the register of terms and phrases, glossary and terminology database
6. Discuss the role of Graduate Research Assistants
7. Discuss logistical details of future meetings and the next workshop in LA

Summary:
Workshop #6 began with reports from the various research units. Discussion of Focus 1 activities centered on the Survey of Record-keeping Practices of Musicians and the concepts of accuracy, authenticity and reliability, which were addressed in the bibliographies. For the Survey of Record-keeping Practices, the team discussed the delay in starting this survey and determined that it should be completed by the September 2003 workshop. The discussion on bibliographies focused on the failure of current literature to address the concepts of authenticity, accuracy and reliability. There was also a report on the membership of Focus 1.

The Focus 2 report addressed the group's reorganization. This was followed by a discussion on the focus' draft research statement, which needed to be reviewed by the International Team. There was discussion about possibly including a case study involving CENSA and a study involving digital asset management systems. The team later returned to the subject of Focus 2's research statement, which included a discussion on the role of specific case studies and literature reviews.

The Focus 3 report addressed membership continuity and the possibility of developing bibliographies for e-government. The International Team also discussed the nomination of a chair for Focus 3.

The Policy Cross-domain report outlined its current activities. It was pointed out that most of this team's work was not expected for another year; however, gaps in activities were noted and it was determined that the team should identify all gaps so that they could be addressed in due time.

The Description Cross-domain report outlined the activities that were in progress, including identifying major metadata initiatives and creating a database for bibliographic references. The report also identified membership issues, particularly researchers outside of the project who wished to become members of InterPARES, but were unable to because of financial constraints.

The International Team discussed the advantages of creating a Modeling Cross-domain, as well as the role and the membership of such a research group. The International Team voted unanimously to create the Modeling Cross-domain.

The chairs of the Canadian and European Teams gave reports on the membership of their respective teams. The group acknowledged the necessity for InterPARES researchers to disseminate in countries that were not represented within the project. It was suggested that all InterPARES researchers should actively seek out dissemination opportunities to increase the project's profile.

The International Team addressed the feedback that was submitted by the Advisory Board including a review of the role of the Board and the challenges they encountered in providing feedback. The team also reviewed three new case study proposals, two of which were accepted as case studies. The "22 Questions" and the "Reporting Framework" were discussed at length, and suggestions were provided to further refine both documents. The logistics of human subjects clearance were also reviewed. This discussion focused on the need for all researchers who were assigned to case studies to obtain human subjects clearance.

The Terminology Cross-domain introduced and reviewed its newly created tools, namely, a register of terms and phrases, a glossary and a terminology database. Changes were suggested to the format of the database and four new terms were added to the register of terms and phrases.

The International Team reviewed two research activity proposals, one of which was originally proposed as a case study the day before. Both were accepted as general studies. The workshop concluded with a discussion on logistics for future meetings including the role of Graduate Research Assistants, the need for audio-visual rooms, and the schedule for the next workshop.

Next International Team Research Workshop:
Los Angeles, California (September 22 – 26, 2003)