



# InterPARES 3 Project

International Research on Permanent Authentic Records in Electronic Systems

TEAM Brazil

## InterPARES 3 Case Study Abstract

### TEAM Brazil – Case Study no. 08

**Test-bed name:** *General Secretariat of the Governing Board of the Chamber of Deputies of Brazil.*

**Test-bed type:** *Federal state-owned archives (Legislative Branch).*

**Topic/Title:** *Legislative Proposals' Digital File.*

**Case study type:** *Records.*

**Start date:** *September 2008.*

Brazil's Legislative Branch is bicameral. The Chamber of Deputies is comprised of 513 deputies and, among other duties shared with the Federal Senate, it is in charge of making laws, a process initiated through the legislative proposal.

The legislative proposal is the document that formalizes the presentation of a matter to the Brazilian Congress. It includes ordinary bills, constitutional amendments etc.

The so-called "legislative process" is a series of rules concerning the proceedings involving the presentation of a bill and its course within the Congress. At the Chamber of Deputies, the General Secretariat of the Governing Board is in charge of the legislative process, which is monitored by the Legislative Workflow System, implemented in 2001, whose goal is to register and provide access to the content and flow of the legislative proposals, making their full texts immediately available on the institution's website and intranet.

The entity in study is the **Legislative Proposals' digital file – Ordinary bill**. This case study aims to identify the necessary requirements for the authenticity and long-term preservation of such digital entity.