



# InterPARES 3 Project

International Research on Permanent Authentic Records in Electronic Systems

TEAM Brazil

## InterPARES 3 Case Study Abstract

**TEAM Brazil – Case study 05 - Student Register's and Management Services Office at the Academic Administration of the State University of Campinas – Undergraduate students' grades and attendance reports.**

**Test-bed name:** *Student Register's and Management Services Office at the Academic Administration of the State University of Campinas – Undergraduate students' grades and attendance reports.*

**Test-bed:** *State university archive (autonomous state authority).*

**Topic/title:** *Undergraduate students' grades and attendance reports.*

**Case study type:** *Record*

**Start date:** *July 2008.*

The test-bed concerns the Academic Administration (Portuguese acronym: DAC) of the State University of Campinas (UNICAMP), Brazil, created in 1963, in charge of producing grades and attendance reports from the control over undergraduate students' academic assessment and attendance to classes.

That data has been recorded in the Student Management System, via web interface or intranet, since 2002 and kept in a database. When there is a query from DAC managers or lecturers, the data is presented in standard templates together with the record type studied in this case.

The undergraduate students' grades and attendance reports is a record that must be kept reliable authentic and accessible through time. This InterPARES 3 case study aims at setting up the necessary management and preservation procedures relating to such records.